NAVEDTRA 12657 August 1996 0502-LP-483-3400

Naval Education and Training Command



# Aviation Storekeeper 1&C

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

The public may request copies of this document by following the purchasing instruction on the inside cover.



Although the words "he," "him," and "his" are used sparingly in this manual to enhance communication they are not intended to be gender driven nor to affront or discriminate against anyone reading this text.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

The public may request copies of this document by writing to Superintendent of Documents, Government Printing Office, Washington, DC 20402-0001 or to the Naval Inventory Control Point (NAVICP) - Cog "I" Material, Attention Cash Sales, 700 Robbins Avenue, Philadelphia, PA 19111-5098.

# COMMANDING OFFICER NETPDTC 6490 SAUFLEY FIELD ROAD PENSACOLA FL 32509-5237

07 Sep 99

ERRATA #1 Stock Ordering No. 0502-LP-483-3401

## Specific Instructions and Errata for $$\operatorname{\mathtt{TRAMAN}}$$

#### AVIATION STOREKEEPER 1&C, NAVEDTRA 12657

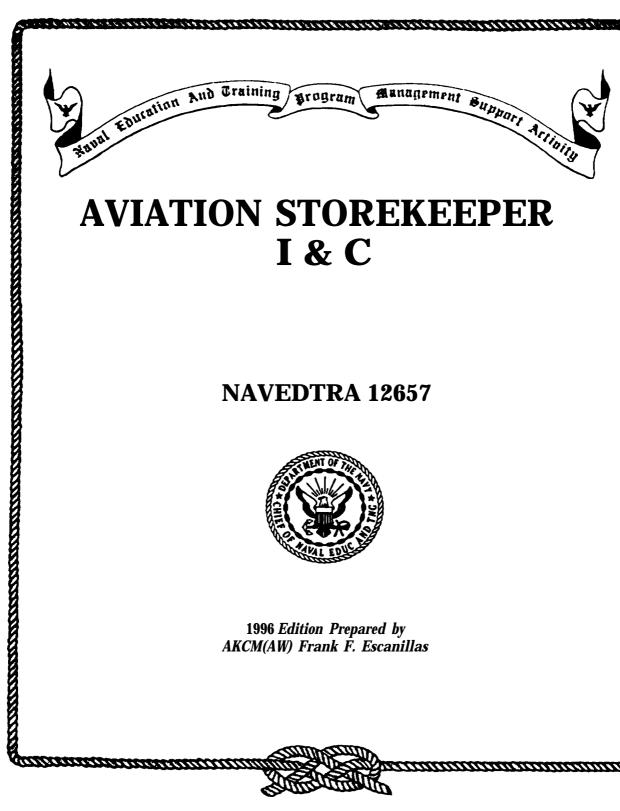
1. No attempt has been made to issue corrections for errors in typing, punctuation, etc.

#### 2. Textbook, NAVEDTRA 12657.

Make the following changes:

<u>Page</u>	Col	Para	Line	Change
1-12	2	3	4	After the words, OCCSTDs Manual, add "and the AK Advancement Handbook".
1-12	2	4	Last	Add the NETPDTC Website address, www.cnet.navy.mil/netpdtc
2-13	2	3	13	Delete the words "chapter 6 of" and change the last two lines to read: "can be found in Afloat Supply Procedures, NAVSUP P-485, Vol I."
2-13	2	4	6	Delete "chapter 4 of" and substitute the word "the", so the beginning of the sentence reads: "Refer to the NAVSUP P-485, Vol I for".
2-15	1	3	8	Delete the words "chapter 1, paragraph 1118-4c of"
3-10	1	3	8	Delete "P-437, chapter 2", add the words "P-485, volume III."
3-11	1	2	18	Delete "P-437" and add "P-485, volume III".
3-11	1	2	Last	Delete the entire last sentence beginning with " Refer to" and
3-13	2	1	11	Delete "Automated SNAP I Supply Procedures, Volume I, Logistics

Page	Col	<u>Para</u>	<u>Line</u>	Change
				and Inventory Management, NAVSUP P-567, and". At the end of the sentence, delete the period and after the words NAVSUP P-485, add ",volume I.".
3-24	1	7	3	Delete "P-567" and replace with "P-485, volume I".
3-25	2	last	5	Delete "P-567, chapter 6" and replace with "P-485, volume I,".
4-3	1	2	10,11	Delete "Appendix 17, part C of NAVSUP P-347" and replace with "NAVSUP P-485, volume II".
5-4	1	4	3	Delete "P-567" and replace with "P-485, volume I".
5-18	1	4	5	Delete "Automated SNAP I Supply Procedures, NAVSUP P-567, and". After NAVSUP P-485, add "volume I.".
5-18	2	4	3	Delete "P-567", replace with "P-485."
5-21	2	1	2,3	Delete "and NAVSUP P-567". After NAVSUP P-485, add "volume II.".
5-22	1	2	2,3	Delete "NAVSUP P-567". After NAVSUP P-485 add "Volume II.".
6-12	1	6	9	Delete "P-437, chapter 5," and replace with "NAVSUP P-485, volume II,".
6-12	2	2	10	Delete "P-567, volume 2" and replace with " NAVSUP P-485, volume I,".
6-13	2	1	9,10	Delete "appendix 5 of NAVSUP P-567" and replace with "NAVSUP P-485.".
6-14	1	1	6	Delete "P-567, volume 2" and replace with "P-485, volume I.".
6-14	1	5	Last	Delete "volume 2 of NAVSUP P-567" and replace with "volume I of NAVSUP P-485.".
7-12	2	4	4,5	Delete the words "chapter 19".



# **AVIATION STOREKEEPER** I & C

**NAVEDTRA 12657** 



1996 Edition Prepared by AKCM(AW) Frank F. Escanillas

#### **PREFACE**

This training manual (TRAMAN) and the nonresident training course (NRTC) forma self-study package that will enable personnel in the Aviation Storekeeper rating to fulfill certain requirements of their rating. This package may be combined with on-the-job training to enhance practical experience. To ensure current information, refer to the list of references provided as appendix 3 of this TRAMAN.

Designed for individual study, this package includes subject matter that relates directly to the occupational standards of the Aviation Storekeeper at the first class and chief level. The occupational standards used as minimum guidelines in the preparation of this manual are found in the *Manual of Navy Enlisted Manpower and Personnel Classifications and Occupational Standards*, NAVPERS 18068F.

The effectiveness of aviation supply, both ashore and afloat, depends upon the knowledge and skills developed by the AK1 and AKC. The AK1 and AKC are responsible for supervising personnel and maintaining the aviation supply area for which they are responsible. The AK should ensure that proper training is conducted and supply procedures are followed. Knowledgeable and skillful personnel should promote an efficient working environment.

The training manual and nonresident training course were prepared by the Naval Education and Training Program Management Support Activity, Pensacola, Florida, for the Chief of Naval Education and Training. Technical assistance was provided by the Naval Supply Systems Command, Washington, D. C.; the Navy Management Systems Support Office, Chesapeake, Vs.; and the Commander, Naval Safety Center, Norfolk, Va.

#### **SCOPE OF THIS REVISION**

In this revision, we include the manual and automated supply support procedures. We have removed any obsolete information and incorporated the new procedures.

1996 Edition

Stock Ordering No. 0502-LP-483-3400

Published by
NAVAL EDUCATION AND TRAINING PROGRAM
MANAGEMENT SUPPORT ACTIVITY

UNITED STATES GOVERNMENT PRINTING OFFICE WASHINGTON, D.C.: 1996

#### THE UNITED STATES NAVY

#### **GUARDIAN OF OUR COUNTRY**

The United States Navy is responsible for maintaining control of the sea and is a ready force on watch at home and overseas, capable of strong action to preserve the peace or of instant offensive action to win in war.

It is upon the maintenance of this control that our country's glorious future depends; the United States Navy exists to make it so.

#### WE SERVE WITH HONOR

Tradition, valor, and victory are the Navy's heritage from the past. To these may be added dedication, discipline, and vigilance as the watchwords of the present and the future.

At home or on distant stations we serve with pride, confident in the respect of our country, our shipmates, and our families.

Our responsibilities sober us; our adversities strengthen us.

Service to God and Country is our special privilege. We serve with honor.

#### THE FUTURE OF THE NAVY

The Navy will always employ new weapons, new techniques, and greater power to protect and defend the United States on the sea, under the sea, and in the air.

Now and in the future, control of the sea gives the United States her greatest advantage for the maintenance of peace and for victory in war.

Mobility, surprise, dispersal, and offensive power are the keynotes of the new Navy. The roots of the Navy lie in a strong belief in the future, in continued dedication to our tasks, and in reflection on our heritage from the past.

Never have our opportunities and our responsibilities been greater.

### **CONTENTS**

CHAPTER Page					
1. Administration and Customer Servoce 1-1					
2. Storage and Material Handling 2-1					
3. Material Receipts and Expenditures					
4. Aviation Material Management 4-1					
5. Inventory Management					
6. Financial Management 6-1					
7. Automated Supply Support					
APPENDIX					
I. Glossary					
II. Acronyms					
III. References Used to Develop this TRAMAN					
INDEX INDEX-1					